

KEEPING KIDS SAFE

CLASSROOM & EVENT CHECKLIST

WE FOLLOWED SAFE PRACTICES TODAY BY:

- Two trained adults assigned per children and youth class (may require more for younger children)
- Two trained adults required for transportation to sponsored activities
- Two or more trained adults for overnight activities (both male and female for activities including boys and girls)
- Male and female trained adults represented for activities including boys and girls
- Protocols for bathroom use (any child or youth 11 or under will have a trained staff or volunteer accompany them to the restroom)
- Staff and volunteer leaders responsible for children and youth when activities begin
- Staff and volunteer leaders remain responsible until children and youth have been picked up by authorized parent or guardian
- Staff and volunteer leaders will keep doors open to classrooms when two adults are not present, when counseling with a child or youth, and/or when there are not windows to the classroom
- Staff and volunteer leaders recognize and welcome visitors in their classroom and activities

Staff/Volunteer Member:

Printed Name: _____

Signature: _____ Date: _____

Staff/Volunteer Member:

Printed Name: _____

Signature: _____ Date: _____